



**BREMS Board of Directors**  
**March 12, 2019; 2 pm**  
**CVCC- Amherst Hall, Room 2507**

Brad Ferguson called the March 12<sup>th</sup> BREMS BOD meeting to order at 2:03 pm.

The meeting minutes from the December 2018 meeting were approved as written (motion made by Bruce Stratton and seconded by Charles Mitchell).

The meeting minutes from the Bylaws meeting on February 20<sup>th</sup> were reviewed and approved by the Board.

*Chair's Report*

Brad Ferguson stated the Bylaws Committee met last month and would be reviewing those recommendations this afternoon.

*Treasurer's Report*

The Treasurer's Report was left on Mary Kathryn's desk. She will email out the report to all the Board members upon her return to her office. John Boon was unable to attend the meeting. The treasurer's report was reviewed and approved (motion made by Mitchell, seconded by Stratton).

*Director's Report (Old & New Business)*

- Mary Kathryn apologized for not making the state quarterly meetings Feb. 7<sup>th</sup> & 8<sup>th</sup> due to the death of her mother. Jason Ferguson attended the Centra One and State Police Med Flight meeting. We are waiting to hear what is decided after they review materials. Senator Newman has decided not to present the bill until further review of the data by both parties.
- Mary Kathryn updated the Directors on CSEMS and OEMS state office pilot. There was much discussion on this issue. The Directors asked Mary Kathryn to monitor.
- Mary Kathryn stated BREMS received 80/20 grant for the igels and she will be sending an email out to the agencies/localities on covering the 20% cost of the igel project. Anticipated start date of the project is June 1<sup>st</sup> to give time to have training completed and product distribution with the agencies/localities and hospitals.
- Mary Kathryn discussed the Regional Award program with the Directors. BREMS is working on setting a date for the awards program and this is currently the hold up for sending out information. BREMS hopes to have this completed by the end of the week but tentative May 31<sup>st</sup> for the awards program. The Directors agreed it would be too much to have the normal quarterly meeting prior to the awards program and council meeting. The 4<sup>th</sup> quarterly meeting will be set on a different date.
- Insurance will be discussed at a later time. BREMS is working on finalizing some information and will have something to the board hopefully by the June meeting for the new fiscal year.

- Handtevy program start date is May 1<sup>st</sup>. We are very excited about this program. BREMS applied for the Centra Foundation grant for year 2 -5. Once we have confirmation of the success of the application, we will know how to proceed.
- The new phone system is up and running in the office. It is much more user friendly for the customer and for BREMS staff. We are very excited and hope this adds a little more professionalism to the organization.
- Quarter 3 Reports: Charles Mitchell made a motion for approval of the Stroke and Trauma triage plans (with all grammatical errors fixed), the strategic plan (with updated changes by Directors), the regional MCI plan, RSAF awards information, and the CTS schedule. The motion was seconded by Bruce Stratton and approved unanimously.

#### Old Business

- The Directors discussed the Bylaws committee recommendations (they are attached to the meeting minutes for reference). After much discussion the Directors approved the recommendations attached to the meeting minutes (motion made by Michelle Turner and seconded by Brad Ferguson). The Directors told Mary Kathryn to send letters to agencies/localities about the 6pm meeting of the Council for bylaws (set on the awards program date) and then once nominations are received the Executive Committee or a special meeting called by the President may be called for review of nominations prior to the council meeting/awards program.

#### New Business:

- Mary Kathryn updated the Directors on the Regional AP program training class. The class went well and providers stated they liked the way this class was set up with time in between class sessions for learning. The training class started with 14 candidates. Two (2) will have to reapply in the future for another class. Two (2) will have to have 40 hours of remediation with Chris Adams, weekly email exchanges with Dr. McLeod and she will then retest them for release. There we finished this training class with ten (10) AP candidates. Dr. McLeod and the other AP medics seemed very happy with this program.

Brad Ferguson moved to adjourn the meeting at 3:45 pm.

Submitted respectfully by,

*Mary Kathryn Allen*  
*BREMS Executive Director*

*Copy of the Roster is attached to the meeting minutes.*

Absent:

Janet Blankenship (excused)	Bedford County
Leonard Cohen, MD (excused)	Bedford Co. agencies
Marilyn McLeod, MD (excused)	Regional OMD
John Boon (excused)	BREMS Treasurer
Dr. Peter O'Brien (excused)	Community
Centra Representative	