



**BREMS Board of Directors**  
**October 23, 2018; 6 pm**  
**CVCC- Amherst Hall, Room 2507**

**Board Members In attendance:**

Mary Kathryn Allen	BREMS
Michelle Turner	Campbell Co. Public Safety
R.B.Stratton	Concord
Samuel A. Bryant	Amherst Co. Public Safety
Jason Ferguson	CVCC
Janet Blankenship	Bedford Co. Fire & Rescue
Charles Mitchell	Huddleston

**Guest In Attendance:**

None

**Absent:**

Steven B. Ferguson (excused)	Lynchburg City
Susan Walton (excused)	Appomattox County
Leonard Cohen, MD (excused)	Bedford Co. agencies
Marilyn McLeod, MD	Regional OMD
John Boon (excused)	BREMS Treasurer
Dr. Peter O'Brien (excused)	Community
Allan Belcher (excused)	Centra

Brad Ferguson was unable to attend the meeting. Vice President, Michelle Turner, called the meeting to order at 2:09 pm. Bruce Stratton made a change to the October 2018 meeting minutes:

- “Mk will send out an email for a date this month for a new meeting.” Motion made by Bruce Stratton, seconded by Charles Mitchell. Motion carried unanimously.

Meeting minutes from the October 2018 meeting were approved with the above correction (motion made by Mitchell, seconded by Stratton).

**Chair's Report**

Michelle Turner did not have an update.

**Treasurer's Report**

The Treasurer's Report was available for review. John Boon was unable to attend the meeting. The treasurer's report was reviewed and approved (motion made by Mitchell, seconded by Stratton).

**Director's Report (Old & New Business)**

- Updated Directors on the RSAF grant meeting with FARC the first week in December.
- MK asked for the approval of second quarterly materials. The Director's approved the COOP, PI, Training, Annual report, Financial report and Audit, quarterly activity report.
- BREMS is working with Centra on the Pre-hospital collaboration committee.
- Discussed the BREMS 2019 Initiatives. The Directors were on board with the initiatives and gave MK feedback on the regional active shooter program.

- The Director's reviewed the Life Insurance options and gave BREMS to move forward to purchase a group plan in an effort to save money but more importantly will be a uniformed and fair way for the employees.
- MK Updated the Directors on the new BREMS phone system. The phone system is being installed 12/18/2018 and hopes to have everything changed over by the end of the year.
- BREMS has received the MOU money for the Tower and drug boxes. BREMS is getting ready to invoice for the Handtevy money from OEMS.

Old Business:

- Bylaws- the Directors would like MK to send out an email for another meeting before the next quarterly BOD meeting in March 2019. The Board members for the Bylaws Committee are: Brad, Bruce, Janet, Susan and Michelle.

New Business:

- MK updated the Directors on the Regional OMD position. Dr. McLeod is still the Regional OMD and is working hard to stay in contact with BREMS. MK and Dr. McLeod have discussed her stepping aside at the end of her contract (June 30, 2019). She is still interested in staying on as needed for consultation. Dr. McLeod would like to presently continue to move the Council forward and help in recruiting another Regional OMD as the process takes place. Dr. McLeod has been such an advocate for EMS and what we do she wishes to continue this process. We will keep the BOD updated to the next 6 (six) months.

Mary Kathryn stated the next meeting would be held in March 2019. The Board should be prepared to discuss and review third quarter deliverables and bylaws.

Michelle Turner moved to adjourn the meeting at 3:35 pm.

Submitted respectfully by,

*Mary Kathryn Allen*  
*BREMS Executive Director*