



BREMS Board of Directors
October 23, 2018; 6 pm
CVCC- Amherst Hall, Room 2507

Board Members In attendance:

Mary Kathryn Allen	BREMS
Steven B. Ferguson	LFD
R.B.Stratton	Concord
Samuel A. Bryant	Amherst Co. Public Safety
Michelle Turner	Campbell Co. Public Safety
Peter O'Brien, MD	Community
Allen Belcher	Centra
Charles Mitchell	Huddleston

Guest In Attendance:

Absent:

Janet Blankenship (excused) Bedford County
Leonard Cohen, MD Bedford Co. agencies
Marilyn McLeod, MD Regional OMD
John Boon BREMS Treasurer
Susan Walton (excused) Appomattox County

Brad Ferguson called the meeting to order at 12:000 pm. Meeting minutes from the August 2018 meeting were reviewed and approved (motion made Mitchell, seconded by Stratton).

Chair's Report

Brad Ferguson did not have an update.

Treasurer's Report

The Treasurer's Report was not available for review. It will be available during the December meeting for the first half of the FY 19 fiscal year.

Director's Report (Old & New Business)

- Updated Directors on Community CPR with Centra. When more information is available, she will let you know more.
- MK and the localities are working with Centra and the ED on face sheets and electronic submission of information. Will update once we have more information.
- MK working on placing a new phone service in the office for a more professional setting that will provide voicemail, interoffice intercom and we hope with a cheaper rate than what we are currently paying.
- All quarter one materials were submitted.
- MK updated the Directors on the annual audit and there was a discussion on insurance for employees and the reimbursement insurance for Connie Purvis. We decided to wait until the December meeting to continue the discussion.
- Updated the Directors on the acceptance of the drug box and narcotic box purchase under our MOU with OEMS

Old Business:

- Bylaws- Mk will send out an email for a date this month for a new meeting[WU1]. The Board members are: Brad, Bruce, Janet, Susan and Michelle.
 - The Board discussed:- The email from Betsy Phillips states the following answer:
 - Is Dr. McLeod a voting member? –**“5.5 says he/she is a non-voting director unless he is a council member.”**
 - If we hold another Council meeting can it be done via email/letter?- **“Another council meeting: the letter is okay written proxies suggested”**
 - How long to the bylaws have to be available for review by the Council members?- **“Section 11.1 - can be any meeting with reasonable notice. I suggest at least 30 days”**
- The Directors decided to complete this conversation in the December meeting as well.

New Business:

- Grant Review was conducted with the Directors. The Directors discussed each item and graded each item 1-5 on their separate spreadsheets.
 - Huddleston Life Saving Crew-
 - 2019 Dodge 5500 Type 1 4X4 50/50
 - Moneta Rescue-
 - 2019 Dodge 5500 4X4 50/50
 - Appomattox Co. Public Safety-
 - Power Phone Silver Package 100/0
 - Zuercher CAD/EMD Interface 100/0
 - Campbell Co. Public Safety
 - Lucas 3 Manual CPR Device 80/20
 - Panasonic Toughbook Computers (5) 80/20
 - Zoll X- Series Monitor 80/20
 - BREMS-
 - i-gel Airway Device (200) 100/0
 - Lynchburg Fire Dept.-
 - Ballistic Helmets and Vests (46) 80/20
 - Lifepak 15 Cardiac Monitor 80/20
 - Stryker Stretcher 80/20

Mary Kathryn stated the next meeting would be held in December. The Board should be prepared to discuss and review second quarter deliverables, annual report, insurance updates, 2019 initiatives and the bylaws.

Brad Ferguson moved to adjourn the meeting at 7:45 pm.

Submitted respectfully by,

Mary Kathryn Allen
BREMS Executive Director