



BREMS Board of Directors
March 20, 2018
CVCC- Amherst Hall, Room 2507; 9 am

Board Members In attendance:

Mary Kathryn Allen	BREMS
Brad Ferguson	LFD
Jason Ferguson	CVCC
Allan Belcher	Centra
Bruce Stratton	Concord
Charles Mitchell	Huddleston
Michelle Turner	Campbell Co. Public Safety
Gary Roakes	Amherst CO. Public Safety
Susan Walton	Appomattox Rescue

Guest In Attendance:

Absent:

John Boon	BREMS Treasurer
Waddie Crouch	
Marilyn McLeod, MD	
Leonard Cohen, MD	Bedford County

Brad Ferguson called the meeting to order at 9am. The meeting minutes from the January meeting were approved (motion made by Charles Mitchell, seconded by Gary Roakes) with the following addition “*The requirement to have one representative from each locality will be satisfied by electing a Board Member from any one of the BREMS member agencies in that respective locality.*”

Chair’s Report

None Reported

Treasurer’s Report

Treasurer’s report was reviewed by all. Motion made by Bruce Stratton and seconded by Gary Roakes. The treasurer’s report was approved unanimously.

Director’s Report

- MK updated the board on the Lifeline.
- The RSAF grant for BREMS with the lifeline additional request, drug boxes and narcotic boxes were submitted on time- March 15th.
- The January 31st Education night with STEMI/Stroke was great and it was well attended.

- The February 27th grant review process with OEMS- Amanda Davis was held. Small attendance but very informative.
- Regional awards ceremony is on June 14th. The board meeting will be held an hour prior to the award ceremony.
- The OMD workshop is held this Thursday, March 23rd in Bedford County.
- MK is scheduled to have a meeting with the ED about death certificates. The Board had a discussion surrounding our part with the death certificates. The discussion lead to the recommendation for MK to include Allan Belcher on the meeting. MK would like Allan to work with her on meeting with Holly Trent in regards to the drug box exchange program as well. The board also discussed the issues of printing off PPCRs and the use of hospital hub for the hospital. STEMI and Stroke are already using this for PPCRs.

Old Business:

- MK discussed the life line and the use of the RSAF grant. We are working with the Va State Police on co-locating on their tower on Long Mountain. We will know more once the grant is approved or denied by OEMS. MK updated the Board on phase 1 and phase 2 of the grants from last year to this year to make sure all money is used from the previous grant.
- The next meeting will be in April for the grant review. The April, June and October meetings will be in the evenings to accommodate the grant reviews and the awards banquet. The rest of the quarterly meetings will be during the day.
- The Board discussed the bylaws. The meeting minutes from January will reflect the approved motion already made. MK will send out the January meeting minutes again and include meeting minutes from the bylaws meetings for review. The bylaws committee may have to meet again. This will be discussed during the April meeting.

New Business:

- Regional awards banquet is June 14th at the City View by the James. The staff has made a nomination form placed on the website for easier nomination of providers. Please encourage your providers to make nominations. More information will be forth coming next meeting.
- CISM- the board approved and the following motion was made by Bruce Stratton, seconded by Allan Belcher) “to sign the document with Health works for BREMS to be covered now.” Jason Ferguson did give the name of a Counseling group who may be wiling got work with BREMS. MK said she would reach out to him first and if that did not work out with sign the Health works form. Allan Belcher stated he worked on this project a great deal but the director felt since this was under the umbrella of mental health and they were an actual business now, it is not feasible possible with the hours and making sure someone is available.

- Quarterly Materials- The following quarterly materials were approved by the Board (motion made by Bruce Stratton, Seconded by Gary Roakes):
 - Trauma Triage Plan
 - Stroke Plan
 - Strategic Plan
 - MCI Plan
 - CTS Schedule
 - Financial Reports
 - Third Quarter Report
 - CE/Aux Report
 - Awards Information
 - Activity Report
 - PI & Training Report
 - Organizational Structure with new Employee

The meeting was adjourned at 10:25 am

Submitted by,

Mary Kathryn Allen
Executive Director