



**BREMS Board of Director's Meeting
Wednesday, December 18, 2019, 1 pm
CVCC- Merritt Hall, Room 5118**

In attendance:

Janet Blankenship
R. Bruce Stratton
Robert Lipscomb
Samuel A. Bryant
Michelle Turner
Jeff Tanner
Jason Ferguson
MK Allen
Wendy Wilcoxson, MD
Peter O'Brien, MD
Robert Lipscomb

Members Absent:

Leonard Cohen, MD
Holly Hogan
Susan Walton
John Boon
Tim McConville

Guest:

Chris Vernovai
Jenn Kersey

Chair Janet Blankenship called the meeting to order at 1:05 pm.

Chair Blankenship gave the Chair Report. She updated the Board on attending the OEMS meeting in Norfolk.

Chair Blankenship shared the BREMS Treasurer's report. Motion was made by Bruce and second by Robert. Motion passed.

Chair Blankenship presented the October 2019 meeting minutes. Motion made by Jason and second by Sam. Motion passed.

Executive Director's Report:

- Updated Board on the Verizon increase for the Lifeline by 30% (\$7,800/year now). Jason and Janet both decided they would reach out to Verizon.
- Update on BREMS/OEMS MOU. The MOU has been signed by Janet and are awaiting the official signature from VDH.
- MK has drafted the EWP for the Board to review
- Updated Board on the Lifeline and the Radio Committee with Centra. Centra and BREMS are working to ensure Mike Gresham has a back up for the system and we are meeting on Thursday, December 19th (and will meet monthly) to determine what options we have for the UHF, VHF system (Med 9).
- The Board discussed the location of the office and they prefer the location of the Regional state office to be close to the hospital or within City of Lynchburg Limits. They prefer to stay away from downtown because of parking. They wish for a space to have parking for apparatus as necessary and a training room and a place to store training equipment.

Motions for EWP and Lifeline contractor rate:

- Motion made by Sam and second by Robert to approve the EWP as drafted and presented to the on December 18,, 2019. Motion approved.
- Motion made by Bruce and second by Jeff to approve the rate for Mike Gresham and Elecom. Motion approved. Both vendors have to match. Offer includes \$100/hour for in-house, \$125/hour for field rate and time starts when they leave their shop. \$75/hour travel from shop to location and location back to shop only for locations outside of the BREMS region.

The quarterly materials were reviewed. Motion made by Bruce and second by Jason. Motion passed to approve all of the 2nd FY 20 quarterly materials:

- COOP
- Annual Audit
- Annual Report
- Regional Policies and Bylaws
- Financial Report
- CISM
- Quarterly Report
- CQI report
- Training Report

Dr. Wilcoxson's current contract allows for her to step in as an agency OMD when needed because of a physician vacancy. She has been working hard to find OMDs, however, she feels the 30 days is not quite enough and the paperwork associated is time consuming every 30 days. Motion made by Jeff and second by Sam to have an

addendum to the Regional OMD contract to allow for extensions with continuous reviews as needed. Motion passed.

Motion made to adjourn at 2:01 pm.