



**BREMS Board of Director's Meeting
Tuesday, March 10, 2020; 4:30 pm
CVCC- Amherst Hall, Room 2505**

In attendance:

R. Bruce Stratton
Robert Lipscomb
Samuel A. Bryant
Michelle Turner
Jason Ferguson
MK Allen
Wendy Wilcoxson, MD
Peter O'Brien, MD
Susan Walton
Tim McConville
Holly Hogan

Members Absent:

Janet Blankenship
Leonard Cohen, MD
John Boon
Jeff Tanner

President Janet Blankenship was unable to attend at the last minute, due to a County meeting concerning COVID-19. Vice President, Michelle Tuner, called the meeting to order at 4:35 pm.

Vice chair Turner asked if there was a chair report. Mary Kathryn stated Janet wanted to update the BOD on the Program Coordinator search. Robert Lipscomb updated the BOD. Janet Blankenship, Robert Lipscomb and Jeff Tanner met last week to review applicants and they reviewed based on the metrics given to them via OEMS. They sent their review of the applicants back to OEMS. They are waiting to hear in the next couple weeks on interviews. There were 15 applicants for the Program Manager position. Vice Chair Turner shared the BREMS Treasurer's report. There was discussion on the bank fees listed as \$31,000. MK stated this is money paid directly back to the line of

credit opened in 2011. MK read the annual report finished on June 2019. Motion made to approve the Treasurer's report pending clarification of bank fees amount from Ann Wilson (motion made by Robert Lipscomb, seconded by Bruce Stratton). Motion passed.

Meeting minutes from December 2019 were reviewed and approved unanimously (motion made by Bruce Stratton, seconded by Tim McConville). Motion passed.

Executive Director's Report:

- Updated Board on the Lifeline- Radio Committee. OEMS paid for the big update to the voting equipment to the cost of \$69,900. This is a huge cost savings to the localities and the hospital. They also paid for the Med 9 channel consoles to be placed at BMH for the lifeline (cost of \$2,400). Jeff Tanner and MK have been apart of the Community Radio Committee since we started meeting the end of 2019. Centra is paying for the upgrade to the filtration plant to include Med 2 channel and for Med 2 consoles at SCH and BMH.
- Update on BREMS/OEMS MOU. We hope the interview for the Program Manager position will be before the end of March. After hiring the Program Manager, finding a new office in the region and working on the job descriptions of other staff will begin.
- MK stated the Regional Awards are out and nominations are due to BREMS May 7th by close of business. The Regional Awards banquet is set for June 18th.
- MK asked Dr. Wilcoxson to give the Board an update on COVID-19. Dr. Wilcoxson stated her and Jenn were working on a protocol and it would be out soon. BREMS does have N95 mask and is asking all localities/agencies to inventory their PPE equipment and to let BREMS know what is needed.

New Business

The quarterly materials were reviewed. Motion made by Tim McConville and second by Bruce Stratton. Motion passed to approve all of the 3rd FY 20 quarterly materials:

- Trauma Triage Plan
- Stroke Triage Plan
- Regional EMS Plan
- MCI Plan
- CTS Schedule
- Regional Awards information update
- Financial Report

Jason Ferguson updated the Board on the G3 initiative. Beginning in Fall of 2020, education is now free. Contact CVCC for more details and spread the word to the EMS agencies in the region.

Motion made to adjourn at 5:40 pm.

Minutes prepared by Mary Kathryn Allen