



BREMS Board of Director's Meeting Minutes
Tuesday, June 8, 2021; 6:00 pm **DRAFT**
Centra Sim Center & Virtual

In Attendance

Mary Kathryn Allen
Tim McConville
Wendy Wilcoxson
R. B. Stratton
Samuel A. Bryant, IV
Robert Lipscomb
Janet Blankenship
Jason Ferguson

BREMS
Industry
Regional OMD
Community
Amherst Co.
LFD
Bedford Co.
Education

Present via Conference Call:

Susan Walton
Leonard Cohen, MD
Chris Vernovai
Holly Hogan

Appomattox Co.
OMD
OEMS
Community

Board Members Absent:

Michelle Turner (Excused)
John Boon (Excused)
Peter O'Brien (Excused)
Jeff Tanner (Excused)

President Janet Blankenship called the in person/virtual meeting to order at 6:00 pm. Blankenship welcomed everyone to the meeting.

The meeting minutes were reviewed. Motion was made by Bruce Stratton, seconded by Tim McConville, to approve the April 2021 meeting minutes. Meeting minutes approved unanimously.

Janet Blankenship presented the quarterly Treasurer's Report and asked the Regional Director to review the report with the Board. No questions were asked. Motion made by Robert Lipscomb, seconded by R.B. Stratton, to approve the Treasurer's Report. Report

approved unanimously.

President Janet Blankenship gave the Chair Report

Chair Blankenship thanked everyone for their hard work and dedication to saturating the population in our region with the vaccine. Chair Blankenship stated the Regional Director's report would offer more information on the transition and any updates.

Regional Director's Report

- Mary Kathryn discussed the transition between BREMS and OEMS. Updated the BOD on the real estate RFP; still waiting on the new RFP to be released.
- Mary Kathryn is still attending the monthly virtual manager's meeting with OEMS staff. There are still weekly and bi-weekly meetings being attended at the local, regional, and state levels. BREMS has attended normal monthly meetings as well- most are being done virtually.
- The Performance Improvement Specialist, Jenn Kersey, has been working diligently on CQI protocols and benchmarks.
- Regional Awards ceremony is June 17th. We are holding the banquet at City View by the James. Currently we have around 75 guest, to include Board members, nominees and their families, OEMS representative, and BREMS staff. Colt Freeman is working with Jenn Kersey on the virtual aspect of the ceremony and has great ideas.
- Mary Kathryn reminded the Board on the ESO conference calls every Thursday at 2pm. We are still working with the hospital on receiving electronic PPCRs. BREMS is also in discussions with Centra hospital EDs, Pharmacies, and other facilities who hold BREMS drug boxes to receive PPCRs via fax from the ESO software program. Providers would still be responsible for filling out pharmacy administration form in the drug box.
- The Regional Director gave an update from the Performance Improvement Specialist and the Training Coordinator on their respective projects.
- The Regional Director is meeting with the BREMS/Western Pharmacy Committee on June 15th regarding the narcotic wastage signatures. Will report back with more information when available. A future updated policy will be developed in conjunction with the participating regional hospitals.

Update from Regional OMD

Dr. Wilcoxson gave updates on the Continuous Quality Improvement Program. They are working on rescheduling the protocol development for the region. She also updated the Board on:

- Protocol development,
- AP project and program,
- COVID mission- Infection rates are lower than in January. Working with state sponsored mobile vans, task force supported smaller scale efforts and PODs, homebound efforts. City of Lynchburg host the link for the regional homebound needs in the region.
- BREMS is working with the Stroke Team on future education in FAST and large vessel occlusion given by the stroke physicians to EMS providers.

New Business

- The Board reviewed the fourth quarterly items; to include:
 - The Regional Restocking Policy – includes the new narcotic wastage information.
 - Hospital Diversion Plan
 - Protocols- no update since 4th quarter of FY 20
 - 4th quarter CQI Report
 - 4th quarter Training Report
 - 4th quarter Financial Report
- Mary Kathryn and Dr. Wilcoxson discussed the Lines of Effort paper. The Board decided for the Executive Committee to meet with Mary Kathryn on office positions. Robert Lipscomb excused himself from the Executive Committee Meeting. The Board then decided to have a Strategic Planning Subcommittee start reviewing the Lines of Effort and to bring back a draft to the Board in September for review of future programs and ideas of the BREMS Council. The Strategic Planning Subcommittee includes:
 - Mary Kathryn
 - Janet Blankenship
 - Dr. Wilcoxson
 - Robert Lipscomb
 - Jason Ferguson
 - Susan Walton
 - Jenn Kersey
 - Sean Regan
- Robert updated the Board their RSAF grant has been rescinded because they were able to find other funding for this project.

Motion made by R. B. Stratton, seconded by Tim McConville, to approve all quarterly materials reviewed and mentioned above. Materials approved unanimously.

The next meeting is scheduled for Tuesday, September 14, 2021, 6:00 pm for the BREMS 1st quarter FY 2022.

Motion made by Robert Lipscomb, seconded by Samuel A Bryant, to adjourn the meeting. Approved unanimously at 7:45 pm.

Meeting minutes prepared by Mary Kathryn Allen