



BREMS Board of Director's Meeting Minutes **DRAFT**
Tuesday, December 15, 2020; 3:00 pm
Centra Sim Center

In Attendance

Robert Lipscomb
Susan Walton
Mary Kathryn Allen

Present via Conference Call:

Janet Blankenship
Michelle Turner
R. Bruce Stratton
Jason Ferguson
Wendy Wilcoxson, MD
Peter O'Brien, MD
Tim McConville
Jeff Tanner
Scott Winston- OEMS

Board Members Absent:

Leonard Cohen, MD (Excused)
Holly Hogan (Excused)
Samuel A. Bryant (Excused)
John Boon (Excused)

President Janet Blankenship called the in person meeting to order at 3:03 pm. Blankenship welcomed everyone to the meeting in person and who was joining via phone. The room was set up with social distancing procedures followed and everyone was wearing a mask.

The meeting minutes were reviewed. Motion was made by Tim McConville, seconded by Michelle Turner, to approval the October 2020 meeting minutes. Meeting minutes approved unanimously. Motion made by R. Bruce Stratton, seconded by Susan Walton, to approve the November 2020 meeting minutes. Meeting minutes approved unanimously.

Janet Blankenship presented the quarterly Treasurer's Report and asked the Regional Director to review the with the Board. No questions were asked. Jeff Tanner made a motion to approve the Treasurer's report, seconded by Tim McConville. Treasurer's report was approved unanimously. The Regional Director reviewed the audit by Robert Morse and the 990. After review, Robert Lipscomb made a motion to approve the audit report and the 990, seconded by Michelle Turner. The Audit report and 990 were approved unanimously.

President Janet Blankenship gave the Chair Report

Chair Blankenship stated the November 2020 Board meeting was solely about the location of the future BREMS office and CVCC is a promising location. Chair Blankenship stated the Regional Director's report would offer more information on the transition and any updates.

Regional Director's Report

- Mary Kathryn discussed the transition between BREMS and OEMS. Updated the BOD on the real estate RFP. During the November 2020 Board meeting, the Board decided to see if CVCC is interested in renting office space to BREMS. On December 9th, Janet, Mary Kathryn, Adam Harrell (OEMS), Lewis Bryant (CVCC), David Lightfoot (CVCC), John Rana(CVCC), and Kim Davis (DGS), met via Zoom meeting to discuss the options for office space at CVCC. Mr. Bryant is reviewing their options and will contact BREMS once CVCC has more information to forward.
- Mary Kathryn is still attending the weekly virtual manager's meeting with OEMS staff. There are still weekly and bi-weekly meetings being attended. (Bi-weekly BREMS staff meetings, Bi-weekly OEMS and RDG meeting, and bi-weekly RDG meeting). BREMS has attended normal monthly meetings as well- most are being done virtually.
- The Performance Improvement Specialist position interviews is on Friday, December 15th. There are two qualified applicants. Hoping to have the position filled and ready to start by mid-January. The interview panel is the Regional Director, Chair Blankenship, Dr. Wilcoxson, Scott Winston (OEMS), and the HR representative from OEMS.
- The CLIA waiver held by the regional council will cover the antigen testing for the agencies. Dr. Wilcoxson stated the agency OMD has to sign up for the antigen testing and the only agencies at this time are Amherst County and LFD under Dr. Wilcoxson.
- Dr. Wilcoxson and the Regional Director have been in discussions with Joyce Wade, Director or Senior Care for Centra. The conversations have involved the DDNR and whether EMS is honoring the DDNR for the long term care facilities. The Centra form was reviewed by Ron Passmore, with OEMS. Mr. Passmore stated the form covers the needed information. Joyce Wade stated they are going to add an expiration date (to cover while the patients are in their facilities) and the patient signature. Once BREMS has the updated form, we will send this out to

the agencies and EMS leadership for distribution. Sean as administrators for the locality to set the app up for your agencies.

- The Regional Director updated the EMS Leadership on discussions during the VHAC and Chest Pain Council meetings. Dr. Wilcoxson, the Regional Director, Kelly Brown (Centra- in charge of Med Com), and Cindi Cole (Centra) are working on a more streamlined plan for EMS to follow. We want the streamlined process for STEMI, Stroke, and Trauma patients. Until this process is worked out and finalized, we are asking once EMS identifies and transmits a possible STEMI to please call/email Med Com with patient identifiers (patient name and date of birth). We are hoping this will cut down the EMS 12 lead obtain time to Cath lab activation time.
- Regional Director mentioned BREMS and CSEMS are discussing a contract with the Sapphire Valley Wellness Center. This is a new discussion for possible wellness training and CISM debriefings. Once there is more information available, the Regional Director will send it straight to the Board.
- Chair Blankenship asked the Regional Director to follow up on Dr. Kayla Long on the electronic PPCR discussions.
- BREMS is also ordering eye rivets for the drug boxes to help reduce the amount of drug box lock breakages.

Update from Regional OMD

Dr. Wilcoxson was on the conference with the State OMDs and provided an update to the Board members.

- CQI – Protocol meetings are still every Wednesday and are going well. The dashboard is coming along and will be approved by the CQI committee quarterly. It was earlier in the day October 13th and went well. Jenn Kersey and Dr. Wilcoxson continue to work with the PI Committee on the benchmarks and the plan.

New Business

- The 3rd quarterly items below were approved by the Board:
 - Annual Report
 - Audit Report and the 990
 - Regional Policies
 - Quarterly PI report
 - Quarterly Training report
- Scott Winston, OEMS, gave the Board an update on Governor's Advisory Board New Member meeting last week. He also updated the Board on some of the issues discussed with vaccines, antigen testing, and legislative actions.

Old business was discussed throughout the Chair and Regional Director reports.

The Board decided to have their quarterly meetings the second Tuesday of every quarter at 6pm. The Regional Director will send out calendar invitations for the meetings. There were no other updates and/or questions from the Board members.

Motion made by Robert Lipscomb, seconded by Michelle Turner, to adjourn the meeting.
Approved unanimously at 4:30 pm. Meeting minutes prepared by Mary Kathryn Allen